



HEDDINGHAM SCHOOL  
AND SIXTH FORM  
ACHIEVEMENT & EXCELLENCE

Official Sensitive

December 2024

Dear Parent/Guardian

**Year 12 Parents' Evening – Thursday 9 January 2025**

You will shortly receive an email of your child's most recent progress report outlining their current academic progress and recent attitudinal data (Classwork, Organisation and Independent Study). In addition to this we will be running our remote Year 12 Parents' Evening on Thursday 9 January 2025 between 16:00 and 19:00. To book appointments, please use our Parents' Evening booking system (details shown below). Each booked appointment will last 7 minutes with a 1-minute gap between appointments. This evening will be conducted remotely using the SchoolCloud video system as described below. On the evening, simply log back onto the booking system to conduct your meetings via video call.

Parents' Evenings are a great opportunity to have a dialogue about student progress and to ascertain the best course of action for your child as they move forwards towards their final examination period in the coming months. Students will shortly be sitting a series of mock examinations, and Parents' Evening will provide you with an opportunity to ask about revision tools and resources that students may wish to utilise as they prepare for these assessments and for subject teachers to give some top tips and hints about how you can best support your child during this time.

**Booking Appointments:**

The booking system will go 'live' from 9:00am on Wednesday 18 December.

- Browse to [heddingham.parentseveningsystem.co.uk](https://heddingham.parentseveningsystem.co.uk).
- Enter your details with email address and your child's details (please use your child's preferred forename and surname).
- Press the "Log in" button and follow the instructions.
- You will be able to manually select the teachers/subjects you wish to have appointments with.
- Once you have completed the process, a confirmation email will be sent, and you will be able to print the appointment times chosen.

If you have any further questions or issues surrounding Parents' Evening, please ring the school and they will direct your query to the relevant person.

We look forward to speaking to you soon.

Yours sincerely

Mr R Daniels  
Assistant Headteacher

Headteacher • Paul Finch BSc (Hons) PGCE NPQH

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