



HEDINGHAM SCHOOL AND SIXTH FORM

ACHIEVEMENT & EXCELLENCE

30 January 2024

Official Sensitive

Dear Parent/Guardian

Year 11 Targeted Parents' Evening (Remote) – Thursday 8 February 2024

You will shortly receive an email of your child's most recent progress report outlining their current academic progress and recent attitudinal data (Classwork, Behaviour and Homework). On this report you will also find information relating to your child's performance in their recent Year 11 Mock Examinations. During the process of an internal mock examinations review, teachers and subject leaders will be highlighting students who they feel might be able to adjust their learning to maximise their prospective outcomes. Parents of students selected for this process will receive an email containing information about remote video appointments which have been allocated to you, where, if possible, we would like to discuss your child's progress.

These appointments will take place on Thursday 8 February and will start from 16:00, aiming to conclude by 17:30. In the instance that a teacher has more appointments than that time periods provides, additional appointments will be booked sequentially from 17:30 onwards. These video appointments will last 7 minutes and will have a 1-minute gap between each appointment. Should your child be allocated appointments in some of their subjects, you will receive an email from SchoolCloud (our Parents' Evening booking system) showing you the times which have been allocated to you. Please follow the instructions shown below to see a list of the appointments which we have allocated to you. Should you have any issues with any of the appointment times, please contact the school and we would be happy to try and adjust where possible. Parents of students selected for this process should receive an email from SchoolCloud in the week beginning 29 January outlining your appointment times.

As we now progress towards the exam season it is vitally important to us as a school that we do everything we can to try and maximise outcomes for our students and this Targeted Parents' Evening is just one of many different strategies which enable to us to do this.

Viewing/Joining Allocated Appointments:

- Browse to hedingham.parentseveningsystem.co.uk.
- Enter your details with email address and your child's details (please use your child's preferred forename and surname).
- Press the "Log in" button and follow the instructions.
- You will be able to see appointments which have been allocated to you
- On the evening of the Year 11 Targeted Parents' Evening, please replicate the above instructions then select "Join video appointments", this will start the remote meeting. Please ensure you click Enable Microphone/Camera if this pops up on your device.

If you have any further questions or issues surrounding the Parents' Evening, please ring the school and they will direct your query to the relevant person.

Yours sincerely

Mr R Daniels
Assistant Headteacher

Headteacher • Andrew Harvison BSc (Hons) PGCE NPQH

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