



HEDINGHAM SCHOOL AND SIXTH FORM

ACHIEVEMENT & EXCELLENCE

24 May 2018

Dear Parent/Guardian

Music is a very powerful means of communication and one can argue adds a significant contribution to the lives of many, especially young people. There have been countless studies into the benefits of music tuition, such as helping to build confidence and discipline, or enhancing grades in other non-music subjects.

Music Tuition Applications

If you would like your child to have music tuition from next term, please ensure you complete the online application found by visiting <https://ukessex.speedadmin.dk/tilmelding#>. If you have applied for music lessons in a previous term using this system then you should find your original registration details will already have been saved within the website.

During the registration you will see information on signing up for county music courses and music tuition discount vouchers. Vouchers are only applicable for lower income families and more information on this can be found on the website or contacting Essex Music Service. The voucher is worth £50 each term and therefore the Finance Office will charge the remaining amount to your Parentpay account.

Once the school has confirmed your request through this website, you will pay for the lessons as you have previously through ParentPay by the deadline set below. The cost of a term of lessons is currently £100 for 10x20 minute lessons and £150 for 10x30 mins lessons. If your child is in Year 10 and takes the BTEC Level 2 Music course you can extend the school funded 20 minute lessons to 30 minutes by adding a 'note' within the online application stating this. You will then be charged £50 for this extension.

I would also like to take the opportunity to mention that within the school music tuition is supported by students joining the various music clubs that take place each week. The majority of students who have instrumental lessons do attend music clubs (in some cases more than one!) but if your child has not attended a club this term I will hope to see them in one of many clubs that are currently on offer this term:

Tuesday

Brass Band (room 15, lunchtime)
Rock School (room 15, 3.15-4.30)

Thursday

Choir (room 15, lunchtime)
Jazz Club (room 15, lunchtime)

All clubs are open to any student and there are no auditions for entry. Students often bring their lunch (and sometimes a friend!) and they can use most of the school's music equipment. Not only do students get House points for attending but we often run an attendance competition where students can be in the chance of winning a high-street voucher if they have shown excellent attendance across a whole term!

Please note that the registration deadline for music tuition is **Friday 8 June 2018** and payment deadline is **Friday 15 June 2018**. Your child will not be able to have lessons unless these are both met.

We understand that you may have questions as to how to register with the online system. I have attached a 'how to' guide below to help you. If you require more assistance with this process, please contact me at school for help.

Yours sincerely

Mr Cull

Leader of Music

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How to register:

Start Search Lists Messages Settings Forum Startpage Restart Delete all

Essex Music Education Hub

You operate in test mode and nothing you do will be saved

Welcome

1. Choose course 2. Student 3. Parent/guardian 4. Questions 5. Conditions 6. Confirm Signup 7. Signup complete

Welcome to the Essex Music Services registration portal.

On the following page you are able to apply for several different application options. **please only select the options you wish to apply for.**

If you encounter any problems with the registration process please email music@essex.gov.uk

Please click start to begin the registration process.

Start

1. Click **'Start'**
2. Select your Child's school in the box on the left

Select school

1. Choose course 2. Student 3. Parent/guardian 4. Questions 5. Conditions 6. Confirm Signup 7. Signup complete

Select day school

In order to register for courses in your school, please select school to start with

Search school...

- Abacus Primary School
- Abbotsweld Primary School
- Alec Hunter Academy
- All Saints' Church of England Voluntary Aided Primary School, Dovercourt
- All Saints' Church of England Voluntary

Select community music school

In order to register for courses in your school, please select school to start with

Search school...

- Academy East Music School (EMS)
- Benfleet Music School (EMS)
- Braintree Music School (EMS)
- Chelmsford Music School (EMS)
- Harlow Music School (EMS)

Music hub offers

Please select this option if you are applying for an instrument or ensemble and not able to supply a specific school. Here you can continue to see offers for ensembles, and choirs as well as apply for an instrument.

Continue without selecting school

3. Click on **'Instrument Tuition'**
4. Select the instrument you require by clicking the green box on the left
5. In the comments box, please give enter any details useful to your school – whether your child has played the instrument before, if they are a beginner, whether they have their own instrument, if it is their choice for a free GCSE lesson, etc
6. Select the type of course – 20 and 30 refer to the length of lesson in minutes

Course

1. Choose course	2. Student	3. Parent/guardian	4. Questions	5. Conditions	6. Confirm Signup	7. Signup complete
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Start / Instrumental tuition / Clarinet lesson

Clarinet lesson

Comments, e.g. level of ability

Select type of course

Select type/length of course

Type of course *

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Register >

7. Click 'Register'

8. Click 'Next'

9. Click on 'Register New Student' and enter your child's details

Student

1. Choose course	2. Student	3. Parent/guardian	4. Questions	5. Conditions	6. Confirm Signup	7. Signup complete
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How do you wish to register?

New student



Register student

Current student



Login

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Student information

1. Choose course	2. Student	3. Parent/guardian	4. Questions	5. Conditions	6. Confirm Signup	7. Signup complete
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Birthday *

Day ▼ Month ▼ Year ▼ Gender ▼

First name *

Surname *

Email *

School *

Abacus Primary School ▼

If school not listed. Type name

Year group * - Per September 2017

Year group ▼ Student does not attend school/Home educated

Medical/special needs/disability information

Dietary Info

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Next >

10. Click 'Next' and enter your own details as their parent/carer

11. Click 'Next' - you are able to enter a second carer's details here but it is not necessary. Click 'Skip second parent/guardian' if you wish to move straight on.

Parent/guardian #2

1. Choose course 2. Student **3. Parent/guardian** 4. Questions 5. Conditions 6. Confirm Signup 7. Signup complete

3. Parent/guardian **Skip second parent/guardian**

Birthday *
Day ▾ Month ▾ Year ▾

First name *

Surname *

Address *

Postal code *
Search... Not specified

Phone, private *

Phone, work

Mobile phone *

Email *

12. Answer the simple questions and click **'Next'**

13. Read the terms and conditions, check the box and click **'Next'**

Conditions

1. Choose course 2. Student 3. Parent/guardian 4. Questions **5. Conditions** 6. Confirm Signup 7. Signup complete

I declare that the entered information is correct to the best of my knowledge.

Essex County Council are collecting this information to support the delivery of a range of music education services across the county. This information will not be shared with any other third party unless the law requires us to do so. For further information about how we handle personal information, please view our online privacy notice on <http://www.essex.gov.uk/privacy-notices>

I accept the terms and conditions *

14. Check your sign up summary screen and click **'Confirm registration'**

15. You will receive an email confirming this has been complete; your school will receive your request, and notify you as to when it has been successful.