



# HEDINGHAM SCHOOL

AND SIXTH FORM  
ACHIEVEMENT & EXCELLENCE

## Admissions Policy

The published admission number for students in September 2017 is 196. There is no guarantee of a place for students living within the priority admission area. In the event of oversubscription, places will be allocated using the following criteria in the following order:

1. Looked After Children
2. Children living in the priority admission area with a sibling attending the school
3. Other children living in the priority admission area
4. Children living outside the priority admission area with a sibling attending the school
5. Remaining applications.

In the event of oversubscription priority will be determined by straight line distance from home to school, those living closest being given highest priority.

## Years 8 – 11

For mid year applications, a mid year application form needs to be completed and returned directly to the School. A copy of the application form can be requested from:

The Headteacher  
Hedingham School and Sixth Form  
Yeldham Road  
Sible Hedingham  
Essex  
CO9 3QH

01787 460470

Alternatively a form can be downloaded from the school's website:

<http://www.hedingham.essex.sch.uk/Pages/Prospectus%20and%20Admissions/ProspectusAndAdmissions.htm>

Full details of the mid year application process are provided on the website and in guidance with the mid year application form.

- An application for admission to these year groups will be refused if the intended year group of the applicant has already reached the published admission number.
- Parents/Carers will be asked if they would like their child's name to be added to a waiting list.
- In the event that places become available, applicants will be admitted according to the oversubscription criteria.
- The waiting lists for the Years 7-11 will be dissolved at the end of each academic year.

Children with Education, Health and Care Plans that name a school in the statement are required to be admitted to the school that is named.

## Admissions to Sixth Form

The school is proposing to admit 125 students each year to the Hedingham School Sixth Form, including external applicants. Admission to the Sixth Form will be by reference to qualification to a particular Sixth Form programme of study. The Sixth Form prospectus will publicise the range of programmes, the specific entrance requirements. In the event of oversubscription priority will be determined by straight line distance from home to school, those living closest being given highest priority.