

## COMMITTEE STRUCTURE, MEMBERSHIP AND DATES 2019-2020

Mrs Sarah Ford, Chair of Governors Mr Martin Lee, Vice-Chair	
Curriculum & Personnel Committee	Finance & Premises Committee
Mrs S Ford (Chair) Mr D Batch Mr J Panayi Mr M Lee Mrs N Barton Mr A Harvison Mrs E Brown Mr J Carlton In Attn: Mr P Finch	Mr M Lee (Chair) Mr D Lee Mr J Panayi Mr S Jarvis Mr A Harvison Mrs S Ford Vacant (Vice Chair) In Attn: Mrs H Carter
<b>Curriculum and Personnel:</b> <ul style="list-style-type: none"> <li>▪ Wednesday 9 October 2019                      4.30 pm</li> <li>▪ Wednesday 26 February 2020                      4.30 pm</li> <li>▪ Wednesday 13 May 2020                      4.30 pm</li> </ul>	<b>Finance and Premises:</b> <ul style="list-style-type: none"> <li>▪ Tuesday 12 November 2019                      4.30 pm</li> <li>▪ Wednesday 11 March 2020                      4.30 pm</li> <li>▪ Wednesday 10 June 2020                      4.30 pm</li> </ul>
Student Welfare Committee	Audit Committee
Mr M Lee Mr D Nash	Mr M Scrivens (Chair) Mr M Lee Mr J Panayi
	<b>Audit:</b> <ul style="list-style-type: none"> <li>▪ Tuesday 12 November 2019                      3.30 pm</li> <li>▪ Wednesday 11 March 2020                      3.30 pm</li> <li>▪ Wednesday 10 June 2020                      3.30 pm</li> </ul>

### Full Governors:

- Wednesday 27 November 2019                      4.45 pm for 5.00 pm
- Wednesday 25 March 2020                      4.45 pm for 5.00 pm
- Wednesday 1 July 2020                      4.45 pm for 5.00 pm

It was agreed at the Full Governors' meeting on the 27 November 2019 that there would be a further three Full Governors' meetings arranged (one each term) starting at 8.00 am – dates to be finalised.

It was unanimously agreed that the remaining committees would have a lead Governor identified who would decide with the Head who would be called to attend. This applies to the following committees:

Committee	Lead Governor
Appeals	Mrs S Ford
Pupil Discipline	Mrs S Ford
Staff Discipline & Grievance	Mrs S Ford
Appointments	Mrs S Ford
Pay & Remuneration	Mr M Lee
Headteacher's Pay	Mrs S Ford
Final Warning	Mr M Lee

The suggestion that the Headteacher's Pay Committee should comprise of the Chairs of Personnel & Curriculum Committee and Finance & Premises Committee was noted.

### Named Responsible Governors

Governors discussed and agreed the Named Responsible Governors as follows:

- |   |              |
|---|--------------|
| • Safeguarding Governor, SEND and Children Looked After | Mr M Lee     |
| • Teaching & Learning                                   | Mrs N Barton |
| • Self-Evaluation and School Development                | Mrs S Ford   |
| • Governor Mentor                                       | Mrs S Ford   |
| • Designated Children Looked After Member of Staff      | Mr D Nash    |
| • Pupil Premium   | Mr J Carlton |

*(Governors noted that Mr Nash is the member of staff responsible for Children Looked After (CLA))*